



Clinical Support Specialist

Location: Alpharetta, GA

Employment Type: Part-Time or Full-Time

Salary: Competitive, based on experience

Functional Medicine Georgia is seeking a compassionate and patient-focused **Clinical Support Specialist** to join our team. We are committed to holistic wellness and guiding patients on their health journeys to wellness. This role involves providing excellent care, patient education, and supporting clinical operations. At FMG, we prioritize continuous learning and offer opportunities to grow your expertise in integrative medicine.

Key Responsibilities:

- Administer IV infusions, perform phlebotomy, and manage peripheral/PICC lines.
- Coach patients on wellness, nutrition, and disease prevention.
- Address patient questions with empathy and clarity.
- Monitor and document vitals such as EKG, blood pressure, and body composition.
- Work with the care team to develop personalized treatment plans.
- Assist with lab requisitions, results management, and follow-ups.
- Keep the clinical area clean, organized, and well-stocked.

Qualifications:

- Certified/licensed in healthcare (MA, LPN, or equivalent).
- 2+ years of IV infusion and phlebotomy experience; central line experience preferred.
- Passion for holistic, patient-centered care.
- Interest in learning about integrative medicine.
- Knowledge of chronic disease support, restorative therapies and preventive care.
- Proficient in MacPractice, Apple, Windows, RingCentral, Adobe, Google Apps.
- Strong communication skills, time management skills and ability to multitask.

How to Apply:

If you are a motivated professional passionate about supporting healthcare operations, apply today by submitting your resume to resumes@fmg.health.

Equal Opportunity Statement:

We are committed to providing a fair and welcoming workplace where all individuals are treated with respect. Employment decisions are based on qualifications, skills, and experience, without regard to personal background or characteristics.